



Do not perform or change services until Change Order is signed and PO is issued confirming funding.

### CHANGE ORDER

This Change Order is entered into between the LinkedIn company ("LinkedIn") and supplier ("Supplier") set out below. This Change Order is governed by the applicable master agreement executed by the parties, if any, or LinkedIn's standard subscription terms located at: [http://legal.linkedin.com/documents/current\\_SSA\\_US.pdf](http://legal.linkedin.com/documents/current_SSA_US.pdf) for purchases of cloud-based subscription services, or LinkedIn's standard service terms located at: [http://legal.linkedin.com/documents/current\\_MSA\\_US.pdf](http://legal.linkedin.com/documents/current_MSA_US.pdf) for purchases of any other service types ("Agreement"). Capitalized terms not otherwise defined in this Change Order will have the same meaning as in the applicable agreement between the parties.

Change Order Number: \_\_\_\_\_ to SOW Number: \_\_\_\_\_ Master Agreement # \_\_\_\_\_, if applicable

Original SOW Value: \_\_\_\_\_

Additional Change Order Value: \_\_\_\_\_

Total Revised Value: \_\_\_\_\_

Revised Completion Date: \_\_\_\_\_

Supplier Contact Information	LinkedIn Contact Information
Supplier Name: _____ d/b/a or trading as: _____ Contact Name: _____ Contact Address: _____ Contact Phone #: _____ Contact Email: _____	LinkedIn Company: _____  Contact Name: _____ Contact Address: _____ Contact Phone #: _____ Contact Email: _____
Supplier Security Contact Information	
Supplier Name: _____ d/b/a or trading as: _____ Contact Name: _____ Contact Address: _____ Contact Phone #: _____ Contact Email: _____	

**1. CHANGES TO THE SERVICES/PROJECT**

*(Describe the general changes to the project and the reasons for such changes)*

<b>Type of Change(s)</b>	<b>Description of Change(s)</b>
<b>Services Changes</b>  <i>(Describe in detail how the Services provided to LinkedIn by Supplier will change and the reasons for such changes)</i>	
<b>Milestone Changes</b>  <i>(Describe any changes to the major milestones and due dates of deliverables)</i>	
<b>Personal Data Changes</b>  <i>(Describe any changes as to the receipt/processing of Personal Data)</i>	
<b>Schedule Changes</b>  <i>(Describe any changes to the project schedule)</i>	
<b>Personnel Changes</b>  <i>(Describe any changes relating to Supplier personnel)</i>	
<b>Fee &amp; Expense Changes</b>  <i>(Describe any changes to the fees or Approved Expenses)</i>	
<b>Other Changes</b>  <i>(Describe any other changes to the SOW that are not listed above)</i>	

\_\_\_\_\_  
**(“SUPPLIER”)**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

**LINKEDIN CORPORATION**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_